

**MINUTES  
OKMULGEE COUNTY CONSERVATION DISTRICT  
BOARD OF DIRECTORS REGULAR SCHEDULED MEETING**

TIME: 8:30 A.M.

DATE: January 6, 2010

PLACE: 719 East 8<sup>th</sup> Street, Suite B  
Okmulgee, OK 74447

Present: Dwane Thompson, Chair  
Janet Koziol, Vice Chair  
Tom Porter, Secretary-Treasurer  
Robert Pinkston, Member  
Elmer Burgess, Member

Absent: None

Others Present: Ron Goedecke, District Conservationist  
Bobby Fain, Equipment Operator

Others Absent: Rhnea Stoy, District Secretary

**1. Meeting Called to Order**

The Chairman, Dwane Thompson, called the meeting to order at 8:30 a.m. He noted that this was a regular scheduled meeting and it had been properly posted on the front door of the office 24 hours in advance and at the courthouse in compliance with the open meeting law.

**2. Approval of Minutes of the December 3, 2009 Regular Meeting**

Porter moved to approve the minutes of the December 3, 2009 meeting. Burgess seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.

**3. Consideration of and Possible Action on employee Timesheets and Leave Records for the month of December, 2009**

Burgess moved to approve the timesheets and leave records for Stoy, Fain and Dean but with corrections made to Fain's leave. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.

**4. Consideration of and Possible Action on Financial Statement and Allocation register for Period Ending December 31, 2009**

Porter moved to approve the financial statement and allocation register with noted corrections. Burgess seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.

**5. Consideration of and Possible Action on District Reimbursement Claim and Payment of Bills for December, 2009**

Porter moved to approve the reimbursement claims and payment of bills for the month of December, 2009. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.

**6. Discussion and Possible Action on approval of Performance Worksheets:** Burgess moved to approve the Performance Worksheets for December, 2009. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.

**7. Consideration and possible action on new district cooperators.**

No new district cooperators were presented.

**8. Communications**

**9. Reports**

**A. District Directors:**

Koziol reported that she had attended Lester Ligon's retirement party at the NRCS office. She stated that Ligon mentioned to her that he might be interested in becoming a district director.

Thompson reported that he had attended Ligon's retirement party and that he had had a meeting with Marvin Boatright.

**B. Conservation District Staff:**

Equipment Operator, Bobby Fain presented his report for December, 2009. Fain's report is attached.

District Secretary, Rhnea Stoy presented her report for December, 2009. Stoy's written report for December, 2009 is attached.

**C. NRCS Personnel:**

Okmulgee County District Conservationist, Ronald Goedecke presented his report for December, 2009. Goedecke's written report for December, 2009 is attached.

**10. DISTRICT OPERATIONS**

**A. Discussion and possible action on attending state OACD meeting February 21 - 23, 2010:** Thompson stated that he was planning on attending, Burgess stated that he would attend on Monday.

**B. Discussion and possible action on OACD Dues for 2010:** Porter moved to pay the 2010 OACD dues. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.

- C. Discussion and possible action on RC&D Dues for 2010 and designation of representative.** Porter moved to pay the 2010 RC&D dues and designate Burgess as representative. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
- D. Review Cost Share Program Year 10 monthly report.** Reviewed report.
- E. Discussion and possible action on approving applicants for Cost Share Program Year 11B.** Porter made motion to fund the cost share PY 11B application for Xan Warren, Joey Boatner, Matt Raines, Rusty Jamison, Andy Basquez, Martin Fischer, Dayle James, Vincent Greuel, Mary Lee, and John Kafer .
- F. Discussion and possible action on setting additional sign up period for Cost Share Program Year 11B.** Koziol moved to advertise Jan 10 – 24, 2010 in all county newspapers with sign up period Jan 25 – Feb 5, 2010. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
- G. Discussion and Possible Action to determine participation in Cost-Share Program Year #12.** Porter made motion for district to participate in PY 12. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
- 1. Discussion and Possible Action on allowing board members to make application in Cost-Share Program Year #12.** Porter made motion that board members can participate in PY12. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
  - 2. Designate the authorized district and the technical representative for Cost-Share Program Year 12.** Board appointed Goedecke as technical representative and Thompson as the district representative.
  - 3. Discuss and select conservation practices for Cost-Share Program Year #12.** Pinkston made motion to have PY12 open to all practices. Burgess seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
  - 4. Establish cost-share average costs and cost-share rates for Program Year #12.** Burgess made motion to accept the NRCS EQIP standards as average costs and set the cost share rate at 75%. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
  - 5. Establish minimum and maximum cost-share payment amount.** Porter moved to set maximum per person at \$5,000.00, practice minimum at \$100.00, and practice maximum at \$3,500.00. Burgess seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
  - 6. Establish eligibility and selection criteria/priority system to be used to select applicants.** Burgess moved to adopt the same selection criteria work sheet as was used for PY11B. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
  - 7. Determine dates for advertising cost-share program and establish application period.** Burgess moved to advertise Jan 10 – 24, 2010 in all county newspapers with sign up period Jan 25 – Feb 5, 2010. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.

- H. Discussion and possible action on letter from OCC regarding equipment manager position and district aid position.** Discussed possible part time help with no action taken. Sent instructions to Stoy to get further information from Conservation Commission.
- I. Discussion and possible action on watershed inspection reports.** Fain and Goedecke reported that some of the watershed lakes were worse than expected. Fain reported that Cane Creek #7 has some real problems. Fain and Goedecke reported that they are working on estimates to start repairs. Fain reported that the inspection reports were completed and submitted on time. Koziol made motion to accept reports and to make request to commission for funding to repair the high priority dams. Porter seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
- J. Discussion and possible action regarding DEQ bill and billing criteria.** Fain reported that a meeting is scheduled for Friday, January 8, 2010 to discuss the billing criteria.
- K. Discussion and possible action on ordering business cards for conservation district.** It was recommended that the employees make the business cards on the computer.
- L. Proposed Executive Session**
- a. Vote in open session on whether to enter executive session as authorized by Title 25 O. S. Section 307 (B) (7) to review conservation plans for Lester Ligans. If executive session is approved, designation in open session of person to keep minutes in executive session.** Porter moved to enter executive session with Koziol taking minutes. Pinkston seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
- b. Executive session to discuss conservation plans as described in item a.** Entered executive session at 10:40 a.m.
- c. Return to open session and re-establish quorum.** Returned to open session and established quorum at 10:44 a.m.
- M. Discussion and Possible Action in open session to approve, revise, or cancel conservation plans and contractual documents.** Pinkston moved to approve the conservation plan for Lester Ligans. Burgess seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.
- 11. Public Comments**  
There were no public comments
- 13. Adjournment**  
There being no further business the meeting was adjourned at 10:45 a.m. Pinkston moved to adjourn, Porter seconded. Aye vote: Thompson, Koziol, Porter, Pinkston and Burgess. Nay vote: None. Motion carried.

**14. DATE OF NEXT MEETING**

The next scheduled meeting of the Okmulgee County Conservation District will be held February 3, 2010 at 8:30 a.m. in the District office.

cc: OCC  
OCCD Board  
NRCS State Office  
OACD Executive Board